

Section I. Invitation for Bids (IFB)



IFB No. FMU/IT Equipment & Services/2019/01

Date: January 05, 2018

**Financial Monitoring Unit (FMU)
Government of Pakistan**

FMU invites bids (technical and financial proposals sealed in separate envelopes) from eligible bidders for “**Procurement of Multifunction (Printer, Scanner, Fax and Photocopier) Devices and a Laptop**” as per details mentioned in the “Technical Specification” in the Bidding Documents.

Bidding will be conducted under Open Competitive Bidding pursuant to ‘Single Stage Two Envelopes procedure’ as per Rule 36(b) of Public Procurement Rules (PPR) 2004 and is open to all eligible Bidders as defined in the PPR 2004 that meet the following minimum eligibility/qualification criteria:

1. Not blacklisted under the provision of Rule 19 of Public Procurement Rules 2004
2. The bidder may bid for either or both of the following packages:
 - a. Package 1 – Multifunction Devices (Qty 01 each):
 - i. Black & White Multifunction Device (Printer, Scanner, Fax & Photocopier)
 - ii. Color Multifunction Device (Printer, Scanner, Photocopier)
 - b. Package 2 – Laptop (Qty 01)
3. For Package 1:
 - a. Bidder must be an original equipment manufacturer (OEM) or an agent/partner of the OEM of required equipment in Pakistan.
 - b. Bidder must have experience and documented track of 15 (Fifteen) or more similar assignments, during last 03 (Three) years, involving the supply, installation and provision of similar equipment and technical support.
 - c. Bidder must have Annual Sales volume/Gross Turnover of 30 Million rupees or more in each of the last 03 (Three) years.
 - d. Bidder must have verifiable presence/support/branch office in Karachi to provide support and must have technical strength of at least 02 (Two) or more trained Resources.
4. Bidders must be registered with the concerned Federal and Provincial Tax Authorities and must also appear on the Active Tax Payer List (ATL) of the FBR.

Technical brochure containing details of the goods and services of the solution should be provided with the bid. The bidder has to ensure that the goods and services are genuine and original. Bids proposing substandard, low quality or copy product will be rejected. Documentary evidence showing genuineness of PRINCIPAL brand name, version and other relevant details of the solution so offered should also be attached.

The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of Ninety (90) days after opening of bids.

Interested eligible bidders are required to obtain an electronic (soft) copy of the bidding documents upon submission of a written application to the address below & upon cash payment of a non-refundable fee of Rs.1,500/- (One thousand and five hundred), during office hours after publication of IFB till closing thereof. IFB is uploaded for display on the websites <http://www.ppra.org.pk> and <http://www.fmu.gov.pk>. To obtain the soft copy, bidder shall bring a USB flash drive. Bids shall only be accepted from those bidders who obtain an electronic copy of the bidding documents after payment of the non-refundable fee.

Bid security of not less than **03%** (three percent) of the bid price must be accompanied with the bid. Bidders have to submit bids for **COMPLETE REQUIREMENTS**. Late bids will be rejected. Bids submitted without signed Bid Form by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality, or reservation will be rejected.

Bids must be delivered at the office of the undersigned on or before **Monday, January 21, 2018 at 11:00 AM**. Bids will be opened, in the presence of bidders’ representatives who choose to attend, at 11:30 AM same day at FMU Office.

Assistant Director (IT)

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