Additional Guidelines on Reporting of Suspicious Transaction Reports (STRs) via goAML

The following guidelines are being issued in context of change in reporting mechanism of STRs;

1. In the field "Reporting District" on cover page of STR in goAML, please provide the name of District, where major suspicious activity/transaction(s) was conducted. (A standard **List of Districts** is attached for reference). Kindly note, exact name of the district as provided in the list needs to be mentioned in the field and in case of any discrepancy the STR will be rejected by the system.

2. The turnovers of the accounts (for last 3 years) must be provide in **"Aggregate Credits"** and "**Aggregate Debits**" tabs respectively. In case of non-provision of the mandatory information, STR will be rejected. This requirement applies only for filing of STRs on party type **Account (My Client).**

3. The details of account(s) reported in STR as My Client must be provided in the **attached annexure** as **"Account Details".** The said annexure must be uploaded as attachment, while reporting of STR on Party Type **Account (My Client)** in goAML. STR reported on Accounts without this annexure (Account Details) will be rejected. However, this requirement does not apply to reporting of STRs on person and/or entity. The information in the annexure should be provided in following manner:

> Column 1: Use serial number for multiple accounts' detail.
> Column 2: Complete Account number should be provided.
> Column 3: It's a dropdown list of currency codes, Reporting entity has to select the currency of account.
> Column 4: Complete account title should be provided.
> Column5: Complete Bank name should be provided, avoid short names or acronyms.
> Column 6: Complete Branch name should be provided, along with city detail. Please avoid provision of branch codes in Branch Name column.
> Column 7: Date of account opening should be provided in format "DD-MMM-YY".
> Column 8: The aggregate credit turnover of the account for last 3 years should be provided in format e.g, "10,000,000", avoid alphabets like millions or billions etc.
> Column 9: The aggregate debit turnover of the account for last 3 years should be provided in format e.g, "10,000,000", avoid alphabets like millions or billions etc.
> Column 10: It's a dropdown list of account status, Reporting entity has to select the current status of account.
> Column 11: Date of account closure should be provided in format "DD-MMM-YY".
> Column 12: Its open field for any additional information if available with the reporting entity.

Note for Exception:
The above stated requirements at Serial No. 2 and 3 do not apply to Exchange Companies and SBP(BSC).

4. FMU's previous STR form and hardcopies of the documents will no more be required to be submitted with effect from **1ˢᵗ January 2020.** However, FMU can ask the Reporting Entity for provision of the Hard Copies of STR and relevant documents, whenever required which will be required to be provided at the earliest.

The above instructions are required to be followed with effect from **1ˢᵗ January 2020**.