



FINANCIAL MONITORING UNIT (FMU)

ADVERTISEMENT

Financial Monitoring unit (FMU) an autonomous body of the Government of Pakistan is looking for suitable candidate on daily wage basis for its IT Backup site at Islamabad. Details given below:

Post	Age		Positions	Qualification/Experience	Responsibilities
	Min	Max			
IT Operator	18	35	2	Intermediate along with Certification/Diploma/DIT in the field of Computer Science/IT	Management & Monitoring of IT Systems & Data Center Equipment

RESPONSIBILITIES:

1. Management & Monitoring of IT System
2. Provide Desktop System Administration support to FMU Officers.
3. Resolve user queries, issues and problems.
4. Provide help, support and assistance in installation, setup and maintenance.
5. Responsible for documentation of IT tasks maintenance of records and inventories.
6. Establishing the needs of users and monitoring user access and security.
7. Monitor Data Center Environment (AC, Access Control, CCTV, UPS etc.)
8. Monitor Servers, Storage, Network devices, Links, UPS status etc., to ensure business continuity and to escalate problems not resolved within the specified timeframe to manager IT.
9. Perform basic installation, configurations, connections startup and shutdown related task etc.
10. Conduct day end activities including daily backups, maintenance etc.
11. Coordinate with vendors in planned and unplanned maintenance, upgrade, and support etc.
12. Installation, setup, and Configuration of goAML software on Servers & Clients.
13. Monitor Data Center Environment (PACs, VESDA, Access Control, CCTV etc.)
14. Shift work is mandatory.

TERMS & CONDITIONS:

- **Education:** Intermediate along with Certification/Diploma/DIT in the field of Computer Science/IT
- **Experience:**
 - 3 years of IT related experience
 - Knowledge of PAC/HVAC, UPS, VESDA, CCTV, Servers, Network Equipment, Storage, Backups etc.in related field.
 - Knowledge of management and administration of Microsoft Servers.
- **Age:** Minimum 18 Years | Maximum 35 years.
- **Salary:** Rs. 1705/- per working day; overtime @Rs. 426/hour.
- **Application:** Eligible candidates should send their updated CV's, by the 7th of June 2021, to both the following (Email & Office Address); CV's received after 7th of June 2021 will not be considered:

1. IT Officer
Financial Monitoring Unit,
2nd Floor, Main Building,
State Bank of Pakistan
I.I. Chundrigar Road,
Karachi, SINDH
2. Email: jobs@fmu.gov.pk