

Invitation for Bids (IFB)



IFB NO. FMU/IT EQUIPMENT & SERVICES/2021/003

Date: May 20, 2021

Financial Monitoring Unit (FMU)
Government of Pakistan

FMU invites bids (sealed financial proposals) from eligible bidders for renewal of emails services **Microsoft 365 Business Premium** as per the following details:

Product Description	Required Renewal Licenses Quantity
Microsoft 365 Business Premium	40

Bidding will be conducted under Open Competitive Bidding pursuant to 'Single Stage – One Envelope procedure' as per Rule 36(a) of Public Procurement Rules (PPR) 2004 and is open to all eligible Bidders as defined in the PPR 2004 that meet the following minimum eligibility/qualification criteria:

- Not blacklisted under the provisions of the Rule 19 of PPR, 2004.*
- Bidder must be a Microsoft authorized partner in Pakistan.*
- Bidder must have verifiable presence/support/branch office in Karachi to provide support.*
- Bidder must be registered with concerned Federal and/or Provincial Tax Departments and must also appear on the Active Taxpayer List (ATL) of the FBR, Pakistan.*

The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of Sixty (60) days after opening of bids.

Interested eligible bidders are required to obtain an electronic (soft) copy of the bidding documents upon payment of a non-refundable cash fee of Rs.1,500/- (Rupees One thousand five hundred only), during working hours after publication of this IFB till closing thereof. This IFB is being uploaded on the websites <http://www.ppra.org.pk> and <http://www.fmu.gov.pk>. The interested bidder shall bring along a USB flash drive to obtain the soft copy of the bidding documents. Bids will only be accepted from bidders who obtain the soft copy of the bidding document, after due process.

Bid security of **03%** (three percent), or more, of the bid price must be accompanied with the bid in a separate sealed envelope. Late Bids, Bid with material deviation, exception, objection, conditionality, or reservation will be rejected.

Bids must be delivered at the office of the undersigned on or before **Friday, June 04, 2021 at 11:00 AM**. Bids will be opened, in the presence of bidders' representatives who choose to attend, at **11:30 AM** same day at FMU Office.

Assistant Director (IT)

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