

Invitation for Bids (IFB)

IFB No. FMU/IT EQUIPMENT & SERVICES/2023-2024/02

Date: August 11, 2023



Financial Monitoring Unit (FMU)
Government of Pakistan

FMU, an autonomous body of the Government of Pakistan, invites bids (sealed financial proposals) from eligible bidders for renewal & procurement of **Microsoft 365 Business Premium** services as per the following details:

Product Description	Quantity	Required Services
Microsoft 365 Business Premium	40	Renewal
Microsoft 365 Business Premium	05	Procurement

Bidding will be conducted under Open Competitive Bidding pursuant to 'Single Stage – One Envelope procedure' as per Rule 36(a) of Public Procurement Rules (PPR) 2004 and is open to all eligible Bidders as defined in the PPR-2004 that meet the following minimum eligibility/qualification criteria:

- Not blacklisted under the provisions of the Rule 19 of PPR, 2004.*
- Bidder must be a valid partner of M/s. Microsoft Corporation.*
- Bidder must be registered with concerned Federal and/or Provincial Tax Departments and must also appear on the Active Taxpayer List (ATL) of the FBR, Pakistan.*

The Bidders are requested to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of Sixty (60) days after opening of bids.

Interested eligible bidders may obtain an electronic (soft) copy of the bidding documents upon submission of a written application to the address below along with a copy of the **Microsoft Partnership Certificate** and upon payment of a non-refundable fee of **Rs.1,500/-** (Rupees Fifteen hundred only), through deposit in Government Treasury Account (receipt should be provided) during working hours after publication of this IFB till closing thereof. This IFB is also being uploaded on the websites <http://www.ppra.org.pk> and <http://www.fmu.gov.pk>. The interested bidder may bring along a USB flash drive to obtain the soft copy of the bidding documents or may request bidding documents to be emailed. Bids will only be accepted from the bidders who obtain the Tender Documents, after due process defined above.

Bid security of **PKR.180,000/- (Rupees One Hundred Eighty Thousand Only)** must be accompanied with the Bid. **Bidders have to submit complete requirements for the bids; Late bids / bids submitted without signed Bid Form by authorized nominee of the bidder and / or with material deviation, exception, objection, conditionality, reservation etc., will be rejected.**

Bids must be delivered at the office of the undersigned on or before **Friday, August 25, 2023, at 11:00 AM**. Bids will be opened, in the presence of bidders' representatives who choose to attend, at **11:30 AM** same day at FMU Office.

Assistant Director (IT)

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