

Section I. Invitation for Bids (IFB)



IFB No. FMU / F&A / Testing Agency / 2024 / 001

Date: January 14, 2024

Financial Monitoring Unit (FMU) Government of Pakistan

FMU invites sealed bids (Technical and Financial Proposals sealed in separate envelopes) from eligible bidders for “**Procurement of Services of a Testing Agency to Conduct Recruitment for Financial Monitoring Unit (FMU)**” for a period of **Three Years** as per details mentioned in the “Technical Specification” in the Bidding Documents.

Bidding will be conducted under Open Competitive Bidding pursuant to ‘**Single-Stage Two Envelopes procedure**’ as per **Rule 36(b) of Public Procurement Rules (PPR) 2004** and is open to all eligible Bidders as defined in the PPR, 2004 that meet the following minimum eligibility/qualification criteria:

1. Bidder should Not be blacklisted under the provision of Rule 19 of Public Procurement Rules 2004.
2. The Bidder must be ISO 9001:2015 Certified.
3. The Bidder must have verifiable presence/support/Regional/branch office in Karachi, Lahore, and Islamabad to provide support and must have arrangements for conducting tests in all major cities of Pakistan.
4. The bidder must have a minimum of 10 years of experience for providing the testing services.
5. The bidding firm should have experience of conducting at least 25 recruitment drives for Officers and/or clerical level positions including Technical / IT related positions during the last 03 years, wherein at least 1,000 candidates appeared in each test.
6. The bidding firm should have a team of at least 20 qualified professionals on its panel for designing of selection test.
7. Bidders must be registered with the relevant Federal and/or Provincial Tax Authorities and must also appear on the Active Taxpayer List (ATL) of the FBR.
8. Annual Revenue of Rs.200 Million in each of the last 03 years.

The bidders are required to give their best and final prices as no negotiations are expected. The rates quoted must remain valid for a period of 120 (One Hundred and Twenty) days after opening of bids.

Interested eligible bidders may obtain an electronic (soft) copy of the bidding documents upon submission of a written application to the address below and payment of a non-refundable fee of Rs.2,500/- (Rupees Two Thousand Five Hundred Only), through deposit in Government Treasury Account (receipt shall be provided) during working hours after publication of this IFB till closing thereof. This IFB is also being uploaded on the websites <http://www.ppra.org.pk> and <http://www.fmu.gov.pk>. The interested bidder may bring along a USB flash drive to obtain the soft copy of the bidding documents or may request bidding documents to be emailed. Bids will only be accepted from the bidders who obtain the Tender Documents, after due process defined above.

Original Bid security amounting **PKR.50,000/- (Rupees Fifty Thousand Only)** must be accompanied with the **Technical Bid in a separate sealed envelope**. Bidders have to submit complete requirements for the bids. Bids without Original Bid Security or with insufficient Bid Security will be rejected. Late bids will be rejected. Bids submitted without signed Bid Form by authorized nominee of the bidder will be rejected. Bid with material deviation, exception, objection, conditionality, or reservation will also be rejected.

Sealed Bids must be delivered at the office of the undersigned on or before **Tuesday, January 30, 2024, at 11:00 AM**. Bids will be opened, in the presence of bidders’ representatives who choose to attend, at **11:30 AM same day** at FMU Office.

Deputy Director

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